

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
FY 2024/25 BUDGET PLANNING WORKSHOP
SPECIAL MEETING MINUTES – MARCH 13, 2024**

CALL TO ORDER

The Board of Directors of the Big Bear City Community Services District held a special meeting on Wednesday, March 13, 2024 at 2:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 2:00 p.m. and Director Eagleson led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Michael Eagleson, Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC included: None.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Ken Booth, Information Technologies Manager; Jerry Griffith, Water Superintendent; Brian Harris, Solid Waste Foreman; Gavin Heilman, Water Foreman; Kaylyn Johnson, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Nathan Zamorano, Sewer Superintendent; Glenn Jacklin, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PUBLIC COMMENT

No public comments were offered.

OPEN SESSION:

- A. FY 2024/25 Budget Planning Workshop - Discussion and possible direction

General Manager Glenn Jacklin welcomed everyone to the Fiscal Year 2024/25 Budget workshop. Finance Officer Jeanette Prickett explained that various committees had met to review the preliminary budgets of the departments. Ms. Prickett presented highlights of the FY 2024/25 draft budgets for the Water, Sewer and Solid Waste funds, General Government, and the Administrative department. Discussion from each department focused on their proposed capital improvement projects, vehicle replacements, and any larger variances in the proposed operations and maintenance budgets.

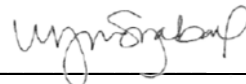
Prickett discussed the proposed rate increases needed for FY 2024/25 based on the District's 2020 Rate Study completed by Bartle Wells Associates. She explained the necessity of the rate increases

to meet or get as close as possible to the District's Reserve Policy. President Russo asked for Board questions or comment. Staff answered Board questions.

The Board directed staff to prepare the FY 2024/25 Budget to reflect a 4.1% rate increase for Water services, a 4.8% rate increase for Sewer services, and a 3% rate increase for Solid Waste services for Fiscal Year 2024/25 based on the 2020 Rate Study completed by Bartle Wells Associates.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 2:57 p.m.



Morgan Szabad, Secretary of the Board
Big Bear City Community Services District