

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
FY 2021/22 BUDGET PLANNING WORKSHOP
SPECIAL MEETING MINUTES – MARCH 9, 2021**

CALL TO ORDER

The Board of Directors of the Big Bear City Community Services District held a special meeting on Tuesday, March 9, 2021 at 2:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Russo called the meeting to order at 2:08 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

OTHERS PRESENT

MEMBERS OF THE PUBLIC included: Patrice Duncan, Joseph Kelly, and Bynette Mote.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Ken Booth, Information Technologies Manager; Jerry Griffith, Water Superintendent; Brian Harris, Solid Waste Foreman; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PUBLIC COMMENT

No public comments were offered.

OPEN SESSION:

- A. FY 2021/22 Budget Planning Workshop - Discussion and possible direction

General Manager Mary Reeves welcomed everyone to the Fiscal Year 2021/22 Budget workshop. Ms. Reeves explained that the Water, Sewer, Solid Waste, Administrative and Finance committees had met to review the preliminary budgets of the departments.

Representatives from the Administrative, Water, Sewer and Solid Waste departments presented highlights of their FY 2021/22 draft budgets. Discussion from each department focused on their proposed capital improvement projects, vehicle replacements, and any larger variances in the proposed operations and maintenance budgets.

General Manager Reeves discussed the proposed rate increases needed for FY 2021/22 based on the District’s 2020 Rate Study completed by Bartle Wells Associates. She explained the necessity of the rate increases to meet or get as close as possible to the District’s Reserve Policy. The Board discussed the rate increases for the Water, Sewer, and Solid Waste departments. President Russo

asked to Board and public comment. Staff answered Board questions. Public comment was only offered through the chat box function and was read aloud by the Board Secretary and General Manager.

General Manager Reeves reported that Director Zeigler had to leave the workshop at 3:10 p.m.

The Board directed staff to prepare the FY 2021-22 Budget to reflect a 0% rate increase for Water services, a 4.8% rate increase for Sewer services (\$9.56), and a 6.8 % rate increase for Solid Waste services (\$18.06) for Fiscal Year 2021-22 based on the 2020 Rate Study completed by Bartle Wells Associates.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 3:28 p.m.

Morgan Szabad

Morgan Szabad, Secretary of the Board
Big Bear City Community Services District