

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 18, 2024**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, March 18, 2024 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. Director Walsh led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Michael Eagleson, John Russo, and Larry Walsh were present.

BOARD MEMBERS ABSENT

Bob Rowe and Al Ziegler were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Patrice Duncan, Ryan Goss, Kelly Craig, Judy Keller, Christine Smith and Pay Enyart.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Kaylyn Johnson, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Glenn Jacklin, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

A. Comprehensive Classification & Compensation Study – Revised Final Report

Human Resources Manager/Board Secretary explained that the Classification and Compensation Study was previously brought to the Board at the regular meeting on November 20, 2023. The Board directed staff to review the study further at an Administrative Committee meeting. The study was reviewed at an Administrative Committee meeting on January 4, 2024. The committee members directed staff to request revision to the study. Ms. Szabad reported that the Consultants had performed the requested revisions and staff believe the study to be complete.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Walsh, seconded by Director Eagleson, and carried by the following vote:

AYES: EAGLESON, RUSSO, WALSH
NOES: NONE
ABSENT: ROWE, ZIEGLER
ABSTAINS: NONE

The Board approved the following consent items:

- A. Minutes - Regular Meeting March 4, 2024 and Special Meeting March 13, 2024
- B. Cash/Checks Disbursements and Credit Card Purchases – February 2024 \$149,252.85

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no committee & board member reports.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for February 2024 were discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Ordinance 2024-01 – An Ordinance of the Big Bear City Community Services District Increasing Water Connection Fees

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2024-01 was introduced at the regular meeting on March 4, 2024. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

MOTION

Upon motion by Director Eagleson, seconded by Director Walsh, and carried by the following vote:

AYES: EAGLESON, RUSSO, WALSH
NOES: NONE
ABSENT: ROWE, ZIEGLER
ABSTAINS: NONE

The Board waived the full reading of Proposed Ordinance 2024-01. President Russo read the title of the ordinance.

The noticed public hearing on Proposed Ordinance 2024-01 was opened at 5:04 p.m.

President Russo asked for Board and public comments. Staff answered Board and public questions.

The public hearing on Proposed Ordinance 2024-01 was closed at 5:08 p.m.

MOTION

Upon motion by Director Walsh, seconded by Director Eagleson, and carried by the following vote:

AYES: EAGLESON, RUSSO, WALSH
NOES: NONE
ABSENT: ROWE, ZIEGLER
ABSTAINS: NONE

The Board adopted Ordinance 2024-01 increasing the District’s Water Connection Fee for new customers by 2.48% from \$10,146.00 to \$10,397.00, the caption of which reads as follows:

ORDINANCE 2024-01

AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
INCREASING WATER CONNECTION FEES

See BCCSD Resolution and Ordinance Book Number 36 for the complete copy of Ordinance 2024-01.

- B. Proposed Ordinance 2024-02 – An Ordinance of the Big Bear City Community Services District Increasing Sewer Connection Fees

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2024-02 was introduced at the regular meeting on March 4, 2024. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

MOTION

Upon motion by Director Eagleson, seconded by Director Walsh, and carried by the following vote:

AYES: EAGLESON, RUSSO, WALSH
NOES: NONE
ABSENT: ROWE, ZIEGLER
ABSTAINS: NONE

The Board waived the full reading of Proposed Ordinance 2024-02. President Russo read the title of the

ordinance.

The noticed public hearing on Proposed Ordinance 2024-02 was opened at 5:09 p.m.

President Russo asked for Board and public comments. Staff answered Board and public questions.

The public hearing on Proposed Ordinance 2024-02 was closed at 5:12 p.m.

MOTION

Upon motion by Director Eagleson, seconded by Director Walsh, and carried by the following vote:

AYES:	EAGLESON, RUSSO, WALSH
NOES:	NONE
ABSENT:	ROWE, ZIEGLER
ABSTAINS:	NONE

The Board adopted Ordinance 2024-02 increasing the District’s Sewer Connection Fee for new customers by 2.58% from \$2,866.30 to \$2,940.27, the caption of which reads as follows:

ORDINANCE 2024-02

AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
INCREASING SEWER CONNECTION FEES

See BCCSD Resolution and Ordinance Book Number 36 for the complete copy of Ordinance 2024-02.

- C. Proposed Resolution 2024-03 – A Resolution of the Board of Directors of the Big Bear City Community Services District Electing to have Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges Collected on the Tax Roll for Fiscal Year 2024/25, Fixing the Time and Place of a Hearing on the Written Report on Such Charges, and Prescribing Notice of Such Hearing

General Manager Glenn Jacklin reported that proposed Resolution 2024-03 provides for the collection of the Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, District Sewer User Charges, and Water Standby or Availability Charges on the property tax bill for Fiscal Year 2024/25. The adoption of this resolution sets the public hearing on the collection of these charges for May 20, 2024. President Russo asked for public comment. No public comment was offered.

MOTION

Upon motion by Director Rowe, seconded by Director Walsh, and carried by the following vote:

AYES:	EAGLESON, RUSSO, WALSH
NOES:	NONE
ABSENT:	ROWE, ZIEGLER
ABSTAINS:	NONE

The Board adopted Resolution 2024-03, the caption of which reads as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT ELECTING TO HAVE REGIONAL SEWER USER CHARGES, SEWER STANDBY OR AVAILABILITY CHARGES, SOLID WASTE COLLECTION AND DISPOSAL CHARGES, SEWER USER CHARGES, AND WATER STANDBY OR AVAILABILITY CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2024/25, FIXING THE TIME AND PLACE OF A HEARING ON THE WRITTEN REPORT ON SUCH CHARGES, AND PRESCRIBING NOTICE OF SUCH HEARING

See BCCSD Resolution and Ordinance Book Number 36 for complete copy of Resolution 2024-03.

NON-AGENDA PUBLIC TESTIMONY

Public comment was heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

- A. PUBLIC EMPLOYEE 6 MONTH PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
Title: General Manager

At 5:30 p.m., President Russo read aloud the closed session agenda item and the Board entered into closed session.

REPORT FROM CLOSED SESSION


At 7:20 p.m., the Board reconvened to open session and President Russo reported on the closed session items.

- A. PUBLIC EMPLOYEE 6 MONTH PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
Title: General Manager

President Russo report that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 7:20 p.m.



Morgan Szabad
Secretary of the Board