

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
APRIL 1, 2024**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, April 1, 2024 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. Director Rowe led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Michael Eagleson, Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Joseph Kelly, Jo Rowe, Ryan Goss, Patrice Duncan, Ted Trentman, Kelly Craig, Pay Enyart, Kristina Nehls, Bob Ybarra, and Joyce Crist.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jack Holt, Water Services Worker, Kaylyn Johnson, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Glenn Jacklin, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Walsh, seconded by Director Rowe, and carried by the following roll-call vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items:

- A. Minutes - Regular Meeting March 18, 2024

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:

- BBARWA, March 19, 2024
- BBARWA, March 27, 2024

General Manager Glenn Jacklin stated the BBARWA Board met to discuss Replenish Big Bear options and held several public hearings.

**STAFF REPORTS**

The General Manager’s Report was discussed, received, and filed.

**UNFINISHED BUSINESS**

There were no unfinished business items.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Proposed Resolution 2024-04 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving the Additional Carryover Appropriations and Subvention

Finance Officer Jeanette Prickett explained the additional carryover appropriations and subvention from fiscal year 2022/23 to fiscal year 2023/24. Ms. Prickett stated the appropriations and subvention is for the Well 8A project. Ms. Prickett explained the carryover appropriations and subvention purpose and process. Staff answered Board questions. No public comment was offered.

**MOTION**

Upon motion by Director Eagleson, seconded by Director Ziegler, and carried by the following vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2024-04, the caption of which reads as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
APPROVING THE ADDITIONAL CARRYOVER APPROPRIATIONS AND SUBVENTION

See BCCSD Resolution and Ordinance Book Number 36 for complete copy of Resolution 2024-04.

B. Awarding the Cinderella / Pan Springs Mainline Replacement Project

Water Superintendent Jerry Griffith reported that the fiscal year 2022/23 budget approved the Capital Improvement Project (CIP) Cinderella / Pan Springs water pipeline replacement project at a total cost of \$2,103,000 and the funds were carried over to the fiscal year 2023/24 budget. Mr. Griffith explained the project will replace 4,330 linear feet of steel pipeline with 8-inch C900 PVC pipeline as well as improve fire flow in the area, reduce mainline leaks, and remove 1,390 linear feet of steel pipeline from the back yards of residents. Mr. Griffith stated a bid opening was held on March 26, 2024. Three companies submitted bids for the project. Water Systems Consulting, Inc. (WSC) reviewed the bids and named El-Co Contractors, Inc. as the lowest responsible bidder for the project. Public comment was heard.

**MOTION**

Upon motion by Director Rowe, seconded by Director Ziegler, and carried by the following vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board authorized staff to award the construction of the Cinderella/Pan Springs water pipeline project to the lowest responsible bidder, El-Co Contractors Inc., per their bid of \$1,560,840.00.

C. Water Conservation Rebate Policy

Water Superintendent Griffith explained with the passing of Assembly Bill (AB) 1668 and Senate Bill (SB) 606 which directs the State Water Resources Control Board to adopt efficiency standards and performance measures for indoor and outdoor water use. Mr. Griffith stated part of this legislation requires suppliers to meet standards of 55 gallons per capita day (GPCD) per household indoor water use now, 52.5 GPCD per household indoor water use in 2025, and 50 GPCD per household indoor water use or greater in 2030. The District will be required to meet urban water use objectives, or potentially be fined per day in which the violation occurs. Mr. Griffith reported to help the District meet these goals staff has updated the current water conservation toilet rebate program, established a new turf replacement program, and a new irrigation controller program. Griffith noted that the programs are first come first serve and limited to the funds budgeted.

**MOTION**

Upon motion by Director Eagleson, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved the District's Water Conservation Rebate Policy and corresponding applications.

**NON-AGENDA PUBLIC TESTIMONY**

Public comment was heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(d)(2)  
Number of Potential Cases: 2

At 5:55 p.m., President Russo read aloud the closed session agenda item and the Board entered into closed session.

**REPORT FROM CLOSED SESSION**

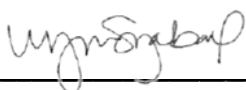
At 6:51 p.m., the Board reconvened to open session and President Russo reported on the closed session items.

- A. CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(d)(2)  
Number of Potential Cases: 2

President Russo report that no reportable action had taken place.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 6:51 p.m.

  
\_\_\_\_\_  
Morgan Szabad  
Secretary of the Board