

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
AUGUST 5, 2019**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, August 5, 2019 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. and Human Resources Manager/Board Secretary Morgan Szabad led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Joseph Kelly.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Public comments were heard.

**PRESENTATIONS**

There were no presentations.

**INFORMATION ITEMS**

There were no information items.

**INTRODUCTION OF ORDINANCES TO BE CONSIDERED FOR ADOPTION AT PUBLIC HEARINGS  
ON AUGUST 19, 2019**

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may

vote to waive the reading of the full ordinance. With a majority vote, the ordinance may be introduced by reading only the title of the ordinance. Proposed Ordinances 2019-04 will be considered for adoption at a public hearing on August 19, 2019.

- A. Proposed Ordinance 2019-04 – An Ordinance of the Big Bear City Community Services District Adopting Regulations for the Collection of Garbage and Solid Waste and Repealing Ordinance Number 2017-06

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved waiving the full reading of Proposed Ordinance 2019-04. President Russo introduced the proposed ordinance by reading its title and asked for Board or public comment. The Board heard public comment regarding Proposed Ordinance 2019.04.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar and asked Finance Officer for a brief comment regarding the Fiscal Year 2017/18 Audit Report.

**MOTION**

Upon motion by Director Oxandaboure, seconded by Director Walsh, and carried by the following vote:

AYES: OXANDABOURE, RUSSO, WALSH  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: GREEN, ZIEGLER

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting July 15, 2019

**MOTION**

Upon motion by Director Oxandaboure, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved the following consent items as presented:

B. Fiscal Year 2017/18 Audit Report

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

A. The following Committees met since the last Board Meeting:

- Water, July 22, 2019
- Solid Waste, July 23, 2019

General Manager Mary Reeves provided a summary of the agenda items on the Water and Solid Waste Committee meetings and noted that New Business item 13A. Water Department Vacuum Purchase was one of the agenda items along with the Proposed Ordinance 2019-04 that was introduced at the beginning of the meeting.

**STAFF REPORTS**

The General Manager's Report was discussed, received, and filed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

A. Water Department Vacuum Purchase

Water Superintendent Jerry Griffith reported that the new trailer mounted vacuum was approved in the fiscal year 19-20 budget for \$60,000 based on the quotes received in January 2019. The District received four quotes and requested demonstrations from each company for both gas-powered and diesel-powered engines. Mr. Griffith explained that the quotes have increased since January. Based on the equipment needed, quote and trade in amount of the old vacuum, staff and the Water Committee recommend purchasing the Vermeer vacuum for \$68,075.84 which includes the trade in of the old vacuum for \$11,650.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board accepted Vermeer's quote and authorized staff to purchase the Vermeer vacuum at a cost of \$68,075.84 that includes the trade in of our old vacuum for \$11,650. The Board approved the \$60,000 to come from the Water Department's 2019/20 budget and the remaining \$8,075.84 to come from Water Department reserves.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

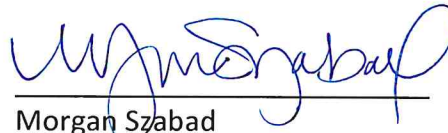
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:48 p.m.

  
Morgan Szabad  
Secretary of the Board