

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
OCTOBER 19, 2020**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, October 19, 2020 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Oxandaboure called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed for this meeting.

**BOARD MEMBERS PRESENT VIA ROLL-CALL**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Oxandaboure confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra and Kathy Portie.

DISTRICT EMPLOYEES included: Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Board Secretary Morgan Szabad reported that there were no written public communications received and no non-agenda public comment was offered by teleconference attendees.

**PRESENTATIONS**

A. District Employee Recognition

The following employee was recognized for her years of District Service:

- Eileen Berne, 10 years

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

President Oxandaboure read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. No public comment was given.

**MOTION**

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting October 5, 2020
- B. Cash/Checks Disbursements and Credit Card Purchases - September 2020 \$451,252.10

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:

There were no Committee or Board Member reports.

**STAFF REPORTS**

The General Manager’s report was discussed, received, and filed. The Supervisors’ monthly reports for Septmeber 2020 were discussed, received, and filed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Surplus Vehicles & Equipment – Declaration of Surplus Vehicles & Equipment and Authorization to Advertise and Sell to the Highest Bidder

Sewer Foreman Andy Keller was asked to describe this agenda item. Mr. Keller reported that Unit # 222, a 1982 Gorman Rupp pump trailer and Unit # 229, a 1987 U-Haul utility trailer were no longer in use by the District and staff is requesting authorization to declare both trailers as surplus. There were no questions or comments offered by the Board or public.

**MOTION**

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board declared Unit # 222 - 1982 Gorman Rupp pump trailer and Unit # 229 - 1987 U-Haul utility trailer as surplus and authorized staff to advertise and sell to the highest bidder.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

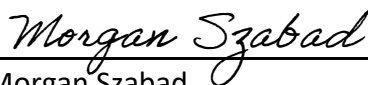
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:10 p.m.

  
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Morgan Szabad  
Secretary of the Board