

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 4, 2019**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, February 4, 2019 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. and Director Walsh led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: None.

DISTRICT EMPLOYEES included: Donna Horn, Administrative Department Manager; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

- A. Draft Fiscal Year 2019/20 Budget Calendar

Finance Officer Shari Strain presented the Board with a draft Fiscal Year 2019/20 Budget Calendar to set the dates for the Solid Waste, Sewer, Water and Administrative Committee meetings to discuss the Budget in preparation for the Budget Workshop on March 12, 2019. Board members discussed their availability on the proposed dates and times, and directed Staff to revise the Fiscal Year 2019/20 Budget Calendar to reflect the necessary changes.

INFORMATION ITEMS

- A. Discuss February 18, 2019 Regular Board Meeting – Possible Adjournment due to Holiday

General Manager Mary Reeves explained that February 18, 2019 is Presidents' Day, a legal and District recognized holiday. The District is closed in observance of the Presidents' Day holiday

on February 18, 2019. District Ordinance 2015-01 states, "If the time appointed for a regular meeting falls upon a legal or District holiday, such meeting shall be held at the same hour on the next succeeding business day of the District unless adjourned." By consensus of the Board, it was decided to have the meeting the next succeeding business day, Tuesday, February 19, 2019 at 5:00 p.m.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes of the Regular Meeting of January 21, 2019

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager's Report was discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

A. District’s Strategic Plan Update for 2019

General Manager Reeves informed the Board that in the District’s five year strategic plan, it states that annually, prior to the end of February, updates must be made in order to always remain five years out. Staff has made updates to reflect the completion or progress of the existing strategic goals during the current fiscal year. Director Walsh submitted edits for the final version. Ms. Reeves noted that Director Walsh suggested on page 22, section 6.2 “Team Building Events” that the District not specifically list the events, to allow for more flexibility regarding types of events and time period in which they occur throughout the year. The Board directed Staff to revise section 6.2 “Team Building Events” to not specify the events to allow for more flexibility.

NON-AGENDA PUBLIC TESTIMONY

No Public comments were offered or heard.

DIRECTORS’ CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION


There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:25 p.m.


Morgan Szabad
Secretary of the Board