

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JULY 20, 2020**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, June 20, 2020 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Oxandaboure called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Oxandaboure confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra and Ellen Clarke.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received.

Non-agenda public comment was heard via teleconference attendees.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Oxandaboure read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. No public comment was given. Director Walsh commented that there was an error on the cash/checks disbursement amount total and asked Finance Officer Shari Strain to verbally give the correct amount. Ms. Strain explained the error and reported that the correct total was \$2,668,310.76.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented with the corrected total for the cash/checks disbursement:

- A. Minutes - Regular Meeting July 6, 2020
- B. Cash/Checks Disbursements and Credit Card Purchases - June 2020 \$2,668,310.76

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager's report was discussed, received, and filed. The Supervisors' monthly reports for June 2020 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2020-07 - A Resolution of the Big Bear City Community Services District adopting a written report regarding Delinquent Trash Collection Charges and Delinquent Water Service Charges and directing that such charges be collected on the tax roll

The noticed public hearing on Proposed Resolution 2020-07 was opened at 5:12 p.m.

President Oxandaboure asked General Manager Mary Reeves to describe this agenda item. General Manager Mary Reeves stated that proposed resolution 2020-07 adopts a written report regarding delinquent trash collection charges and delinquent water service charges and directs that such charges be collected on the tax roll. Ms. Reeves explained that this is a continuation of our current process for delinquent charges. The delinquent charges being sent to the tax roll are currently only for charges prior to the March 1, 2020 COVID-19 pandemic restriction. President Oxandaboure asked for Board and public comment. Staff answered Board questions and no public comment was given.

The public hearing on Proposed Resolution 2020-07 was closed at 5:15 p.m.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2020-07, the caption of which reads as follows:

RESOLUTION 2020-07

A Resolution of the Big Bear City Community Services District
adopting a written report regarding Delinquent Trash Collection Charges
and Delinquent Water Service Charges and
directing that such charges be collected on the tax roll

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2020-07.

- B. Proposed Resolution 2020-08 - A Resolution of the Board of Directors of the Big Bear City Community Services District, San Bernardino County, California Adopting Amendment No. 1 to the Joint Powers Agreement for the Formation of a Joint Powers Authority and Management of the Bear Valley Groundwater Basin

President Oxandaboure asked General Manager Mary Reeves to describe this agenda item. General Manager Reeves reported that at the June 16, 2020 Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) meeting the JPA adopted this amendment to modify the language in the JPA agreement, Section 20 to replace “shall obtain insurance” with “may obtain insurance” for the Board members insurance in such amounts as the Board shall determine necessary to adequately insure against the risks of liability. The language modification suggestion was made by legal counsel after research showed the costliness of obtaining the insurance, and that each member of the JPA Board is already insured by their member agency. President Oxandaboure asked for Board and public comment. No Board or public comment was given.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2020-07 thereby approving Amendment 1 to the Joint Powers Agreement to amend Section 20 and authorized the Board President to execute the Amendment on behalf of the District, the caption of which reads as follows:

RESOLUTION 2020-08

A Resolution of the Board of Directors of the Big Bear City Community Services District, San Bernardino County, California Adopting Amendment No. 1 to the Joint Powers Agreement for the Formation of a Joint Powers Authority and Management of the Bear Valley Groundwater Basin

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2020-08.

- C. Proposed Resolution 2020-09 - A Resolution of the Board of Directors of the Big Bear City Community Services District, San Bernardino County, California Adopting Addendum No. 1 to the Amended and Restated MOU of the Bear Valley Basin Groundwater Sustainability Agency

President Oxandaboure asked General Manager Mary Reeves to describe this agenda item. General Manager Reeves explained that the District adopted a Memorandum of Understanding with JPA member agencies which established the BVBGSA as a clearinghouse for the collection of member agency contributions and payments to support the Replenish Big Bear Project. Ms. Reeves stated that since the MOU was established, the Big Bear Area Regional Wastewater

Agency (BBARWA) has submitted and been awarded over \$5 million in grants for the Replenish Big Bear Project, in which most of the facilities will be owned by BBARWA. Ms. Reeves explained that in order to simplify the accounting practices and the BVBGSA annual budget, the BVBGSA adopted on June 16, 2020 and the Big Bear Lake DWP adopted on June 23, 2020 a modification to the Amended and Restated MOU wherein BBARWA has the option to directly bill the member agencies for authorized expenditures rather than the billing going through the BVBGSA. Ms. Reeves noted that this is only a method change. President Oxandaboure asked for Board and public comment. No Board comment was given, and public comment was heard by teleconference attendees.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2020-09 thereby approving Addendum No. 1 to the Amended and Restated MOU of the Bear Valley Basin Groundwater Sustainability Agency and authorizing the President of the Board to execute the Addendum on behalf of the District, the caption of which reads as follows:

RESOLUTION 2020-09

A Resolution of the Board of Directors of the Big Bear City Community Services District, San Bernardino County, California Adopting Addendum No. 1 to the Amended and Restated MOU of the Bear Valley Basin Groundwater Sustainability Agency

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2020-09.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

The Zoom application experienced technical difficulties and ended the meeting automatically. All members rejoined the meeting.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957)
Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

At 5:25 p.m., President Oxandaboure read aloud the closed session agenda items and the Board entered into closed session.

REPORT FROM CLOSED SESSION

At 5:58 p.m., the Board reconvened to open session and President Oxandaboure reported on the closed session items.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957)
Title: General Manager

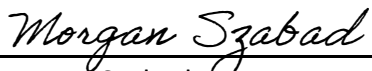
President Oxandaboure reported that no reportable action had taken place.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

President Oxandaboure reported that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 6:00 p.m.



Morgan Szabad
Secretary of the Board