

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
JANUARY 20, 2020**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, January 20, 2020 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. and Director Russo led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Joseph Kelly, Steve Hoppe and Ed Stanik.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Esteban Silva, Solid Waste Collection Specialist; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Public comments on various District-related subjects were heard.

**PRESENTATIONS**

A. District Employee Recognition

The following employee was recognized for his years of District Service:

- Esteban Silva, 20 years

B. FY 2018/19 Audit Report

District auditor for the Fiscal Year 2018/19 Audit Report, Paul Kaymark of Nigro & Nigro, PC, was available via telephone to answer any Board or public comments regarding the presentation of the FY 2018/19 Audited Financial Statements. Finance Officer Shari Strain summarized the cash balances and the revenues and expenditures for the Water, Sewer and Solid Waste departments. Mr. Kaymark reported that he is finalizing the Fire and General Fund portion and will have the completed FY 2018/19 Audit for the next Regular Board meeting on February 3, 2020.

C. FY 2020/21 Budget Calendar

Financial Analyst Eileen Berne presented the finalized FY 2020/21 budget calendar. The calendar consists of important budget related dates including the scheduled department committee meetings prior to the Budget Workshop on March 10, 2020. Director Green encouraged public attendance and input at the committee meetings and the Budget Workshop.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting January 6, 2020
- B. Cash/Checks Disbursements and Credit Card Purchases - December 2019 \$4,031,438.36

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

## **COMMITTEE & BOARD MEMBER REPORTS**

A. The following Committees met since the last Board Meeting:

- Solid Waste, January 14, 2020

Director Russo provided a summary of the items discussed at the Committee meeting including the arrival of the new rear-loader truck which arrived on January 20, 2020. Director Russo reported that the budgeted automated truck would be delayed, and that staff was working on a rental automated truck for the interim due to the delay at no expense to the District. Another item discussed at the Committee meeting was cart lid fasteners, which should help alleviate some of the issues with donkeys getting into trash in specific areas within the District service area. The cart lid fasteners are a locking mechanism installed on the cart which is automatically unlocked when the cart is tipped while being emptied. General Manager Mary Reeves reported that the District is now exempt from SB 1383 due to our elevation. With this exemption, the District will no longer be required to separate yard and food waste from household trash. Due to this recent development, the District does not anticipate providing a second yard waste cart for all our customers since yard waste does not have to be collected separate from household trash. Ms. Reeves informed the Board and public of the options available if the one District provided cart is insufficient for the customer. Solid Waste Superintendent reported that the rates for carts and dumpsters are being addressed during our current rate study. Mr. Zamorano also informed the Board that with the exemption from SB 1383, the backend of the automated truck will no longer need an auger and recommends a side loader instead which does not change the cost of the truck. Mr. Zamorano reported that he will bring this item back to the full Board for approval at a later date. President Oxandaboure asked for public comment. Public comment on related items were heard.

## **STAFF REPORTS**

The General Manager's report was discussed, received, and filed. The Supervisors' monthly reports for December 2019 were discussed, received, and filed.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

There was no new business.

## **DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

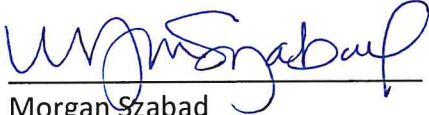
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 6:06 p.m.



Morgan Szabad  
Secretary of the Board