

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING AGENDA  
139 E BIG BEAR BLVD, BIG BEAR CITY, CA 92314  
MAY 20, 2024 - 5:00 P.M.**

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**Board of Directors**

*President John Russo*

*Vice President Bob Rowe*

*Director Michael Eagleson*

*Director Larry Walsh*

*Director Al Ziegler*

**Staff**

*General Manager Glenn Jacklin*

*HR Manager/Board Secretary Morgan Szabad*

*Finance Officer Jeanette Prickett*

*Water Superintendent Jerry Griffith*

*Sewer Superintendent Nathan Zamorano*

*Solid Waste Superintendent Jon Zamorano*

*Administrative Dept Manager Kaylyn Johnson*

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1. Call To Order and Roll-Call
2. Pledge Of Allegiance
3. Information Items
4. Consent Calendar- Approval
  - A. Minutes - Regular Meeting May 6, 2024
  - B. Cash/Checks Disbursements and Credit Card Purchases – April 2024 \$2,685,834.64
  - C. Memorandum of Understanding between the Big Bear City Community Services District and the Big Bear City Community Services District Employees Association July 1, 2024 to June 30, 2027
  - D. FY 2024/25 Salary Schedule for the Big Bear City Community Services District Water, Sewer, Solid Waste, and Administrative Positions
  - E. Updated Big Bear City Community Services District Organizational Chart for the Water, Sewer, Solid Waste, and Administrative Departments
  - F. Updated Job Descriptions for the Positions of Water Services Worker I/II/III, Water Foreman, Water Superintendent, Collection Systems Operator I/II/III, Sewer Foreman, Sewer Superintendent, Solid Waste Collection Specialist I/II/III, Solid Waste Foreman, Solid Waste Superintendent, Administrative Technician I/II/III, Administrative Department Manager, and Human Resources Manager/Board Secretary
  - G. Financial Report, Treasurer’s Report- Quarter ended 03/31/2024
5. Requests for Continuance
6. Items Removed from the Consent Calendar for Discussion
7. Committee & Board Member Reports

- A. The following Standing Committees met since the last Board Meeting:
  - Finance, May 14, 2024
8. Staff Reports – Receive and File
  - A. General Manager’s Report and Supervisors’ Monthly Reports for April 2024
9. Unfinished Business - Discussion and possible action
10. New Business/Adoption Agenda/Discussion/Noticed Hearings - Discussion and possible action
  - A. Proposed Ordinance 2024-03 – An Ordinance of the Big Bear City Community Services District Adopting a Written Report Regarding Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges for Fiscal Year 2024/25 and Directing That Such Charges be Collected on the Tax Roll
  - B. Proposed Resolution 2024-06 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving a Budget for the Big Bear City Community Services District for Fiscal Year 2024/25
11. Presentations
  - A. RBB - Background, Alternatives, and Path Forward
12. Non-Agenda Public Comment
13. Directors’ Closing Comments/Announcement of Coming Events
14. Closed Session
15. Report from Closed Session
16. Adjournment

Consent Calendar - All matters listed under consent calendar, will be enacted by one motion at the appropriate time. The staff recommendation is approval of all items listed. If discussion is desired, any item may be removed from the consent calendar by a Board member and considered separately.

Public Testimony - Each individual speaker will be limited to five minutes or less on each item on the agenda and five minutes or less on each non-agenda item during public testimony. All remarks shall be addressed to the Board as a whole body only.

Public Records – All open session agenda related writings and documents provided to the Board of Directors are available for public inspection at [www.bbccsd.org](http://www.bbccsd.org) and at the office of the Board Secretary, located at 139 E. Big Bear Blvd., Big Bear City, CA 92314 during regular business hours, 7:30 a.m. to 4:30 p.m., Monday through Friday.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Big Bear City Community Services District office at (909) 585-2565. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.