

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
FY 2019/20 BUDGET PLANNING WORKSHOP
SPECIAL MEETING MINUTES – MARCH 12, 2019**

CALL TO ORDER

The Board of Directors of the Big Bear City Community Services District held a special meeting on Tuesday, March 12, 2019 at 1:30 p.m. at the District Office located at 139 E. Big Bear Blvd., Big Bear City, California, 92314.

President Russo called the meeting to order and Sewer Superintendent Nathan Zamorano led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

OTHERS PRESENT

MEMBERS OF THE PUBLIC included: None.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Ken Booth, Information Technologies Manager; Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Brian Harris, Solid Waste Foreman; Gavin Heilman, Water Foreman; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PUBLIC COMMENT

No public comments were offered.

OPEN SESSION:

A. FY 2019/20 Budget Planning Workshop - Discussion and direction

General Manager Mary Reeves presented an overview of the Fiscal Year 2019/20 budget process to date. She noted that the Water, Sewer, Solid Waste, Administrative and Finance committees had met to review the preliminary budgets of the departments and went line-by-line through the budgets. The preliminary budgets were updated based on the committees' recommendations.

Representatives from the Sewer, Administrative, Water and Solid Waste departments presented highlights of their FY 2019/20 draft budgets. Discussion from each department focused on their proposed capital improvement projects, vehicle replacements, and any larger variances in the proposed operations and maintenance budgets.

General Manager Reeves discussed the rate increases needed for FY 2019/20. She went over various rate increase scenarios and the necessity of the rate increases to meet or get as close as possible to the District's Reserve Policy. The Board discussed the rate increases for the Water, Sewer, and Solid Waste departments.

MOTION

Upon motion by Director Oxandaboure, seconded by Director Ziegler, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved a 4% rate increase for Sewer services.

MOTION

Upon motion by Director Green, seconded by Director Oxandaboure, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved a 5% rate increase for Water services.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved an 11% rate increase for Solid Waste services.

PUBLIC COMMENT

No public comments were offered.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 4:24 p.m.



Morgan Szabad, Secretary of the Board
Big Bear City Community Services District