

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
DECEMBER 20, 2021**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, December 20, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

**BOARD MEMBERS PRESENT VIA ROLL-CALL**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra and Frank Forbes.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS – ELECTION OF OFFICERS**

- A. Election of President and Vice President for 2022

**MOTION**

Upon motion by Director Oxandaboure, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The nominations for President were opened.

Director Green nominated Director Walsh to serve as President of the Board. Director Oxandaboure seconded the nomination. Director Walsh nominated Director Ziegler who declined the nomination.

**MOTION**

Upon motion by Director Green, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The nominations for President were closed.

**MOTION**

Upon motion by Director Green, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board elected Director Walsh to serve as President of the Board.

Newly elected President Walsh asked for a motion and a second to open the nominations for Vice President.

**MOTION**

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The nominations for Vice-President were opened.

Director Oxandaboure nominated Director Ziegler to serve as Vice-President. Director Walsh seconded the nomination. There were no additional nominations.

**MOTION**

Upon motion by Director Oxandaboure, seconded by President Walsh, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The nominations for Vice-President were closed.

**MOTION**

Upon motion by Director Oxandaboure, seconded by President Walsh, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board elected Director Ziegler to serve as Vice-President of the Board.

**CONSENT CALENDAR**

President Walsh read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. Public comment was heard.

**MOTION**

Upon motion by Director Ziegler, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting December 6, 2021
- B. Cash/Checks Disbursements and Credit Card Purchases - November 2021 \$172,496.78
- C. Reaffirm Findings in Resolution 2021-18 Authorizing Virtual Board and Committee Meetings to Continue Pursuant to AB 361

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:
  - BBARWA, December 15, 2021

General Manager Mary Reeves gave a summary of the items discussed at the regular BBARWA meeting. No public comment was offered.

**STAFF REPORTS**

The General Manager's Report and Supervisors' Monthly Reports for November 2021 were discussed, received, and filed.

**UNFINISHED BUSINESS**

There were no unfinished business items.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Regular Meeting Format for the Big Bear City CSD Board of Directors

General Manager Mary Reeves explained that staff was directed to prepare a discussion item on the meeting format, virtually or in-person, for upcoming Board and Committee meetings. Ms. Reeves noted that the District meetings have been operating under AB 361 to meet virtually. Ms. Reeves noted the meeting format of the other governing Board members in the valley and also

provided a cost estimate of about \$4,000.00 for a hybrid meeting format. Board members made comments regarding meeting virtually and in-person during the continued pandemic conditions. Public comment was heard. President Walsh stated that by consensus of the Board, the District will continue to meet virtually for the time being.

**NON-AGENDA PUBLIC TESTIMONY**

Board Secretary Morgan Szabad reported that there were no written public communications received. Public comment by teleconference attendees was heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

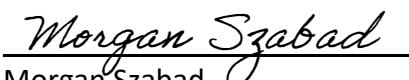
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:28 p.m.

  
Morgan Szabad  
Secretary of the Board