

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
NOVEMBER 6, 2023**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, November 6, 2023 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 and by teleconference at 29 Running Brook Dr, Coto De Caza, CA 92679.

Vice President Rowe called the meeting to order at 5:00 p.m. Director Walsh led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Michael Eagleson, Bob Rowe, Larry Walsh, and Al Ziegler were present. John Russo was present via teleconference.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Jo Rowe, David Lawrence, Bridgette Burton, Ryan Goss, Joe Kelly, Mary Reeves, Bob Ybarra, Patrice Duncan, Frank Forbes, and Erik Sund.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Kaylyn Johnson, Administrative Department Manager; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Glenn Jacklin, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

A. Proclamation Recognizing Retired General Manager Mary Reeves

Field Representative for San Bernardino County District Three Supervisor Rowe, Frank Forbes, presented recently retired General Manager Mary Reeves with a proclamation recognizing her tenure and accomplishments with the District.

B. Replenish Big Bear Presentation Update to Governing Boards

BBARWA General Manager David Lawrence provided a presentation to update the Board on the status of Replenish Big Bear.

**INFORMATION ITEMS**

General Manager Glenn Jacklin noted that the Water Committee had met on November 2, 2023 regarding a customer request to allow a backflow exemption for their property. Mr. Jacklin stated that the Water committee met to reassess a previously determined denial for a property owner who was

directed to provide a backflow prevention device to the District’s potable water supply. The committee reviewed the California Title 17 language of “potential” and “likely to occur” for a cross connection in coming to its determination not to grant an exemption. There was insufficient justification presented by the property owner to countermand State law or to disagree with the subject matter expert who advised the committee that a backflow preventer was required. Mr. Jacklin stated that staff will continue to follow California Title 17 Code of Regulations for Cross-Connection Control Programs and will continue to follow the District’s Code of Regulations Cross-Connection Control Policy Section 9.8 and Standard Drawing No. 21.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Walsh, seconded by Director Eagleson, and carried by the following roll-call vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items:

- A. Minutes – Regular Meeting October 16, 2023 and Special Meeting October 25, 2023
- B. Financial Report, Treasurer’s Report – Quarter ended 09/30/2023

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:
  - BBARWA, October 25, 2023
  - Finance, October 30, 2023

Director Walsh provided a summary of the BBARWA meeting including Replenish Big Bear equipment, and the adjournment of upcoming meetings. Finance Officer Jeanette Prickett reported that agenda item 5B. Financial Report, Treasurer’s Report – Quarter ended 09/30/2023 were the items reviewed at the Finance committee meeting.

## **STAFF REPORTS**

The General Manager’s Report was discussed, received, and filed.

## **UNFINISHED BUSINESS**

There were no unfinished business items.

## **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Proposed Resolution 2023-17 – A Resolution of the Board of Directors of the Big Bear City Community Services District Authorizing Quoted Financing for the Capital Purchase of four Solid Waste Vehicles

Finance Officer Prickett stated that the Board approved Resolution 2023-13 on August 21, 2023 approving the carryover funds for the purchase of a Solid Waste Vehicle at \$381,349.33. Ms. Prickett reported at the Special meeting on October 25, 2023, the Board approved Resolution 2023-16 approving the purchase of two more vehicles in the amount of \$873,848.66 and that the Board approved Resolution 2023-06 on May 15, 2023 adopting the Fiscal Year 2023-24 Budget which also contains a capital appropriation of \$60,000.00 for the purchase of a light duty vehicle. Ms. Prickett explained that to be prudent with fund balance and cash, management solicited financing from a vendor previously utilized. Ms. Prickett reported the best option is six years at an 5.656% interest rate with a payment estimated at \$264,576.11 and total interest paid over six years at \$272,271.36. Staff answered Board questions. Public comment was heard.

## **MOTION**

Upon motion by Director Ziegler, seconded by Director Walsh, and carried by the following roll-call vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2023-17, the caption of which reads as follows:

### RESOLUTION 2023-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES  
AUTHORIZING QUOTED FINANCING FOR THE CAPITAL PURCHASE OF FOUR SOLID WASTE VEHICLES

See BBCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2023-16.

- B. PFAS Litigation

General Manager Jacklin reported that the District received legal notices from the United States District Court for the District of Southern Carolina, Charleston Division on a proposed Class Action Settlement for Public Water Systems (“PWS”) contamination. PFAS manufacturers 3M, DuPont, Chemours, and Corteva (“Released Parties”), reached a landmark settlement with PWS in a class action lawsuit against the manufacturers for PFAS contamination in municipal drinking water. Class members consist of almost all PWS in the United States. Mr. Jacklin stated the proposed settlement creates a two-tiered system of Settlement Claims regarding PFAS contamination and PWS agencies are being asked to opt

in or opt out of the settlement process. The District is not required to perform PFAS testing due to guidelines outlined by SWRCB-DDW. The District scheduled testing of Well 8a and Well 9 to determine if PFAS contaminants were found in our municipal drinking water, results for Well 8a indicated a “nondetect” result, and Well 9 is still pending at this time due to the high demand on the testing agency. Mr. Jacklin explained that opting in with the class action would require the District to submit a claim form for every well in our system. Opting out of the class action would result in the District receiving no anticipated payment on any wells, this would allow the District the ability to pursue future litigation for compensation if PFAS contamination was found at a time in the future.

**MOTION**

Upon motion by Director Walsh, seconded by Director Eagleson, and carried by the following roll-call vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board directed the General Manager to complete the exclusion paperwork that would result in District opting out of the Class Action Settlement with the Released Parties. This allows the District the option to pursue litigation at a future date.

**NON-AGENDA PUBLIC TESTIMONY**

Public comment was heard.

**DIRECTORS’ CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**


There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 6:29 p.m.

  
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Morgan Szabad  
Secretary of the Board