

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 16, 2023**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, January 16, 2023 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 and by teleconference at 20839 Sunniberg Lane, Bend, OR. 97702.

President Russo called the meeting to order at 5:00 p.m. and Sewer Superintendent Nathan Zamorano led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present. John Green was present via teleconference.

BOARD MEMBERS ABSENT

There were no Board members absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Jo Rowe, Michael & Leanne Eagleson, and Patrice Duncan.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Walsh, seconded by Director Rowe, and carried by the following roll-call vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the following consent items:

- A. Minutes - Regular Meeting December 19, 2022
- B. Cash/Checks Disbursements and Credit Card Purchases - December 2022 \$1,742,668.64

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no committee & board member reports.

STAFF REPORTS

The General Manager's Report and Supervisors' Monthly Reports for December 2022 were discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. District's Strategic Plan Update for 2023

General Manager Mary Reeves informed the Board that in the District's five year strategic plan, it states that annually, prior to the end of February, updates must be made in order to always remain five years out. Staff has made updates as necessary to reflect the completion or progress of the existing strategic goals during the current fiscal year. Staff answered Board questions. Director Walsh suggested a verbiage change on page 12 to change the word "these payments" to reflect "non-safety payments".

MOTION

Upon motion by Director Walsh, seconded by Director Rowe, and carried by the following roll-call vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the District's Strategic Plan Update for 2023 as presented with the addition of the suggested verbiage change by Director Walsh on page 12 as stated above.

B. Board Committee Assignments for 2023

President Russo expressed that no Board members had expressed a want to change committee assignments. The current Board Committee Assignment policy establishes that Board committee assignments, made by the President of the Board, are assigned for a minimum of a one-year period and that during that time period, no committee member can be removed from a committee without a four-fifths vote of the Board of Directors. President Russo presented the following Standing Board Committee Assignments for calendar year 2023:

- Administrative – Contracts, leases, real property, employee relations, and parks – Directors Rowe and Ziegler
- Finance – Budget, rates, and residual fire issues – Directors Rowe and Walsh
- Sewer – Big Bear Area Regional Wastewater Agency and collection – Directors Green and Walsh
- Solid Waste – Collection, hauling, and recycling – Directors Russo and Ziegler
- Water – Supply, distribution, and reclamation – Directors Green and Russo
- California Joint Powers Insurance Authority (CJPIA) District Representative – Director Walsh
- ACWA JPIA District Representative – Director Walsh
- Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) District Representative – Director Green

NON-AGENDA PUBLIC TESTIMONY

No public comment was offered.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

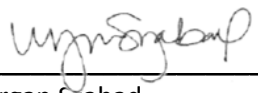
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:16 p.m.



Morgan Szabad
Secretary of the Board