

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
NOVEMBER 20 2023**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, November 20, 2023 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. Director Rowe led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Michael Eagleson, Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Jo Rowe, Patrice Duncan, Ryan Goss, Bob Ybarra, Kristina Nehls, and Kelly Craig.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jack Holt, Water Services Worker; Jeanette Prickett, Finance Officer; Glenn Jacklin, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

A. Comprehensive Classification & Compensation Study – Final Report

Human Resources Manager/Board Secretary Morgan Szabad explained the current Memorandum of Understanding between the Big Bear City Community Services District and the Big Bear City Community Services District Employees Association stated “The District will perform a compensation and classification study to be completed by December 31, 2023.” Ms. Szabad reported that the District has received the final report from Public Sector Personnel Consultants. Ms. Szabad noted that the position of Water Foreman was missing on the report and has since been added with a total compensation variance of -12.96%. Ms. Szabad stated that there was limited data for some positions which caused a challenge. At the request of the employee’s, a senior position was included as a model for possible future advancement opportunities. Szabad stated that the report will be used as an information tool for the fiscal year 2023/24 negotiations. Staff answered Board questions.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

## **MOTION**

Upon motion by Director Walsh, seconded by Director Rowe, and carried by the following vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items:

- A. Minutes - Regular Meeting November 6, 2023
- B. Cash/Checks Disbursements and Credit Card Purchases – October 2023 \$225,903.60

## **REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

## **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

## **COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:
  - Water, November 2, 2023
  - BVBGSA, November 13, 2023

General Manager Glenn Jacklin stated the reported findings for the Water committee meeting are included in the information items of the minutes from November 6, 2023 approved in the consent calendar. President Russo gave a brief summary of the items discussed at the BVBGSA meeting including the adoption of a resolution to share costs equally for services like the annual report.

## **STAFF REPORTS**

The General Manager's Report and Supervisors' Monthly Reports for October 2023 were discussed, received, and filed.

## **UNFINISHED BUSINESS**

There were no unfinished business items.

## **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Surplus Vehicle – Declaration as Surplus Equipment and Authorization to Advertise and Sell to the Highest Reasonable Bidder

Water Superintendent Jerry Griffith explained Unit #102 will no longer be in use by the District and therefore requests authorization to declare as surplus equipment and sell to the highest bidder. Mr. Griffith stated that this vehicle was budgeted to be replaced and the District has received the replacement vehicle. Staff answered Board questions. No public comment was offered.

**MOTION**

Upon motion by Director Walsh, seconded by Director Eagleson, and carried by the following vote:

AYES:	EAGLESON, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board declared vehicle Unit #102 as surplus equipment and authorized staff to advertise and sell to the highest reasonable bidder.

**NON-AGENDA PUBLIC TESTIMONY**

Public comment was heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

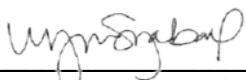
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:28 p.m.

  
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Morgan Szabad  
Secretary of the Board