

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
JUNE 5, 2023**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, June 5, 2023 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. and Director Green asked for a moment of silence for his niece and led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Jo Rowe, Ryan Goss, Bridgette Burton, Patrice Duncan, Tara Antongiorgi, Theodore Trentman, Gloria Meade, Leeanne Eagleson, Kaitlyn Dodson-Hamilton, Ryan Orr, Kristin Mandolini, Jenn Clegg, Tony Brown, Michael Shabinaw, and Teresa Agusanda.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board approved the following consent items:

- A. Minutes – Special Meeting May 15, 2023, and Regular Meeting May 15, 2023

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**FIRE DEPARTMENT BUSINESS/NOTICED HEARINGS – DISCUSSION AND POSSIBLE ACTION**

- A. Proposed Resolution 2023-07 – A Resolution of the Big Bear City Community Services District Setting the Fire Prevention and Protection Tax

The noticed public hearing on Proposed Resolution 2023-07 was opened at 5:03 p.m.

Big Bear Fire Authority’s Kristin Mandolini presented this item. Ms. Mandolini provided a background about the Fire Prevention and Protection Tax and how the percentage increase of 3.24% for Fiscal Year 2023-24 is calculated. Public comment was heard from multiple attendees. Staff answered Board questions regarding a breakdown of the cost per residential parcel.

The public hearing on Proposed Resolution 2023-07 was closed at 5:20 p.m.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board adopted Resolution 2023-07, the caption of which reads as follows:

RESOLUTION 2023-07

A RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT SETTING THE DISTRICT’S SPECIAL FIRE PREVENTION AND PROTECTION TAX LEVY FOR FISCAL YEAR 2023-24

See BBCCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2023-07.

- B. Proposed Resolution 2023-08 – A Resolution of The Big Bear City Community Services District Establishing the Appropriations Limit For Fiscal Year 2023-24 for the Fire Department in Accordance with Provisions of Division 9 of Title 1 of the California Government Code

The noticed public hearing on Proposed Resolution 2023-08 was opened at 5:21 p.m.

Big Bear Fire Authority's Ms. Mandolini reported legislative bodies of taxing agencies are required to adopt an appropriations limit. The limit specifies the maximum appropriations that may be funded by proceeds from taxes. The limit is adjusted each year by a change factor that is tied to growth indicators specified by the State. Resolution 2023-08 will set the Fiscal Year 2023-24 appropriations limit at \$9,447,882. President Russo asked for public and Board comments. No public comment was given.

The public hearing on Proposed Resolution 2023-08 was closed at 5:23 p.m.

### **MOTION**

Upon motion by Director Ziegler, seconded by Director Walsh, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2023-08, the caption of which reads as follows:

#### RESOLUTION 2023-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 FOR THE FIRE DEPARTMENT IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

See BBCCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2023-08.

### **COMMITTEE & BOARD MEMBER REPORTS**

A. The following Committees met since the last Board Meeting:

- BBARWA, May 24, 2023

Director Walsh gave a summary of the agenda items discussed including a General Manager contract renewal, a repair bill, Replenish Big Bear water treatment, and the restructuring of their Organizational Chart.

### **STAFF REPORTS**

The General Manager's Report was discussed, received, and filed.

### **UNFINISHED BUSINESS**

There were no unfinished business items.

### **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Adoption of a CEQA Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Cinderella and Pan Springs Pipeline Replacement Project

General Manager Mary Reeves introduced Kaitlyn Dodson-Hamilton of Tom Dodson & Associates to discuss the environmental work on the Cinderella and Pan Springs Pipeline Replacement Project. Ms. Dodson-Hamilton provided a breakdown of the project. Tom Dodson & Associates prepared an Initial Study for the Cinderella and Pan Springs Pipeline Replacement Project and recommends that a Mitigated Negative Declaration (MND) be adopted. Public comment was heard.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board acknowledged receipt and review of the Initial Study and Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and voted to adopt the Cinderella and Pan Springs Pipeline Replacement Project Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program. The Board authorized the General Manager to file the appropriate CEQA Notice of Determination for the project.

B. Proposed Resolution 2023-09 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving the Annual Statement of Investment Policy

Finance Officer Jeanette Prickett explained to the Board that the District is required annually to approve an Annual Statement of Investment Policy under the California Government Code Section 53600.3. Ms. Prickett noted that the District has not changed its policy as it is still valid in its current form. No public comment was offered.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2023-09, the caption of which reads as follows:

RESOLUTION 2023-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING THE ANNUAL STATEMENT OF INVESTMENT POLICY

See BBCCSD Resolution and Ordinance Book Number 35 for complete copy of Resolution 2023-09.

**NON-AGENDA PUBLIC TESTIMONY**

Public comment was heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

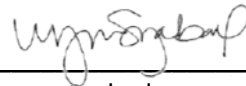
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 6:09 p.m.



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Morgan Szabad  
Secretary of the Board