

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
MAY 15, 2023**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, May 15, 2023 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:02 p.m. and Director Green led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Bob Rowe, John Russo, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Jo Rowe; Stephanie Bartha; Alexander P. Bartha; Lyle Devore; Kristina Nehls; Leeanne Eagleson; Jenn Clegg; Palmer; C. Wollman; Dave Zamorano; Yolanda Zamorano; Wayne Marshall; Patrice Duncan; Ryan Orr; Kelly Craig, and Ryan Goss.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Brian Harris, Solid Waste Foreman; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Jeanette Prickett, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

|           |                                    |
|-----------|------------------------------------|
| AYES:     | GREEN, ROWE, RUSSO, WALSH, ZIEGLER |
| NOES:     | NONE                               |
| ABSENT:   | NONE                               |
| ABSTAINS: | NONE                               |

The Board approved the following consent items:

- A. Minutes - Regular Meeting May 1, 2023
- B. Cash/Checks Disbursements and Credit Card Purchases – April 2023 \$2,264,818.32
- C. Financial Report, Treasurer’s Report- Quarter ended 03/31/2023

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:

- Finance, May 10, 2023

Director Walsh noted that agenda item 5C. - Financial Report, Treasurer’s Report- Quarter ended 03/31/2023 reflected the item discussed at the Finance Committee meeting.

**STAFF REPORTS**

The General Manager’s Report and Supervisors’ Monthly Reports for April 2023 were discussed, received, and filed.

**UNFINISHED BUSINESS**

There were no unfinished business items.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Proposed Ordinance 2023-04 – An Ordinance of the Big Bear City Community Services District Adopting a Written Report Regarding Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges for Fiscal Year 2023/24 and Directing That Such Charges be Collected on the Tax Roll

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2023-04 was introduced at the regular meeting on May 1, 2023. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board waived the full reading of Proposed Ordinance 2023-04. President Russo read the title of the ordinance.

The noticed public hearing on Proposed Ordinance 2023-04 was opened at 5:06 p.m.

President Russo asked for Board and public comments. Director Green explained that this was an annual item and makes the process more streamlined and cost effective. General Manager Reeves noted the rates reflect for Solid Waste a 3% increase, Sewer a 4.8% increase and Water a 4% increase based on the District's current rate study. Public comment was heard, and staff recorded a total of one protest.

The public hearing on Proposed Ordinance 2023-04 was closed at 5:10 p.m.

### **MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, ROWE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board adopted Ordinance 2023-04, the caption of which reads as follows:

#### ORDINANCE 2023-04

AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT ADOPTING A WRITTEN REPORT REGARDING REGIONAL SEWER USER CHARGES, SEWER STANDBY OR AVAILABILITY CHARGES, SOLID WASTE COLLECTION AND DISPOSAL CHARGES, SEWER USER CHARGES, AND WATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2023/24 AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL

See BBCCSD Resolution and Ordinance Book Number 35 for the complete copy of Ordinance 2023-04.

- B. Proposed Resolution 2023-06 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving a Budget for the Big Bear City Community Services District for Fiscal Year 2023/24

President Russo announced that this was a noticed public hearing. The Board may choose to discuss the budgets as a whole or by department. The FY 2023/24 Draft Budget was presented for public comment at the regular meeting on held May 1, 2023.

The noticed public hearing on Proposed Resolution 2023-06 was opened at 5:11 p.m.

President Russo asked for Board and public comments. Finance Officer Jeanette Prickett thanked the Board, staff and the public for their input and participation. Director Green reviewed the budget timeline of committee meetings and the budget workshop. Director Walsh noted that the CPI for January was 8.6%.

The public hearing on Proposed Resolution 2023-06 was closed at 5:14 p.m.

**MOTION**

Upon motion by Director Green, seconded by Director Rowe, and carried by the following vote:

|           |                                    |
|-----------|------------------------------------|
| AYES:     | GREEN, ROWE, RUSSO, WALSH, ZIEGLER |
| NOES:     | NONE                               |
| ABSENT:   | NONE                               |
| ABSTAINS: | NONE                               |

The Board adopted Resolution 2023-06, the caption of which reads as follows:

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
APPROVING A BUDGET FOR THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT FOR FISCAL YEAR  
2023/24

See BBCCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2023-06.

**NON-AGENDA PUBLIC TESTIMONY**

Public comment from multiple members of the public was heard. The majority of which centered on solid waste and/or green waste issues/communication.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**


There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:52 p.m.

  
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Morgan Szabad  
Secretary of the Board