

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JULY 18, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, July 18, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Walsh called the meeting to order at 5:00 p.m. and Director Green led the Pledge of Allegiance.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Bob Rowe, John Russo Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board members absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Michael Eagleson, Ryan Goss, Ellen Clarke, Bob Ybarra, and Leslie Urban.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Paul Fetterhoff, Collection Systems Operator; Jerry Griffith, Water Superintendent; Cameron Hall, Collection Systems Operator; Jennifer Hall, Customer Service Representative; Brian Harris, Solid Waste Foreman; John Haupt, Water Services Worker; Gavin Heilman, Water Foreman; Jack Holt, Water Services Worker; Donna Horn, Administrative Department Manager; Kaylyn Johnson; Customer Service Representative; Andy Keller, Sewer Foreman; Mike Lindquist, Collection Systems Operator; Moises Lopez, Collection Systems Operator; David Orabuena, Solid Waste Collection Specialist; Jeanette Prickett, Finance Officer; Ryan Reeves, Water Services Worker; Victor Soto, Collection Systems Operator; Tyler Voss, Water Services Worker; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Zachary Zamorano, Water Services Worker; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

A. District Employee Recognitions

The following employees were recognized for their years of District Service:

- Nathan Zamorano, 30 years
- Jon Zamorano, 30 years
- Brian Harris, 25 years
- Jerry Griffith, 20 years
- David Orabuena, 20 years
- Ryan Reeves, 10 years

- Gavin Heilman, 10 years
- Moises Lopez, 10 years

INFORMATION ITEMS

There were no information items.

INTRODUCTION OF ORDINANCE TO BE CONSIDERED FOR ADOPTION AT PUBLIC HEARING ON AUGUST 1, 2022

- A. Introduction of Proposed Ordinance 2022-04 – An Ordinance of the Big Bear City Community Services District Repealing Ordinance 2018-01 and Adopting Rules Restricting Water Use

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may vote to waive the reading of the full ordinance. With a majority vote, the ordinance may be introduced by reading only the title of the ordinance. Proposed Ordinance 2022-04 will be considered for adoption at a public hearing on August 1, 2022. Water Superintendent Jerry Griffith explained purpose of the Ordinance and answered Board questions.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved waiving the full reading of Proposed Ordinance 2022-04. President Walsh introduced the proposed ordinance by reading the title.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

General Manager Reeves noted a correction to the dollar amount on the cash/checks disbursements. The Board approved the following consent items as corrected:

- A. Minutes - Regular Meeting June 20, 2022
- B. Cash/Checks Disbursements and Credit Card Purchases - June 2022 \$1,016,007.12

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for June 2022 were discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

A. Proposed Resolution 2022-13 – A Resolution of the Big Bear City Community Services District Approving the Unclaimed Funds Policy

Finance Officer Jeanette Prickett explained the need for an unclaimed funds policy to formalize the District’s current practice and process at the suggestion of the District’s auditors. Ms. Prickett briefly explained the policy and process.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-13, the caption of which reads as follows:

RESOLUTION 2022-13

A RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING THE UNCLAIMED FUNDS POLICY

See BBCCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2022-13.

- B. Proposed Resolution 2022-14 – A Resolution of the Board of Directors of the Big Bear City Community Services District adopting a written report regarding Delinquent Trash Collection Charges and Delinquent Water Service Charges and directing that such charges be collected on the tax roll

The noticed public hearing on Proposed Resolution 2022-14 was opened at 5:37 p.m.

General Manager Mary Reeves stated that proposed resolution 2022-14 adopts a written report regarding delinquent trash collection charges and delinquent water service charges and directs that such charges be collected on the tax roll. Ms. Reeves explained that this is a continuation of our current process for delinquent charges. President Walsh asked for Board and public comment. No Board questions and no public comment was given.

The public hearing on Proposed Resolution 2022-14 was closed at 5:38 p.m.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-14, the caption of which reads as follows:

RESOLUTION 2022-14

A RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
ADOPTING A WRITTEN REPORT REGARDING DELINQUENT TRASH COLLECTION CHARGES AND
DELINQUENT WATER SERVICE CHARGES AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE
TAX ROLL

See BCCSD Resolution and Ordinance Book Number 35 for the complete copy of Resolution 2022-14.

NON-AGENDA PUBLIC TESTIMONY

Public comment was heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
Agency Negotiator: General Manager
Employee Organization: Big Bear City Community Services District Employee Association

At 5:52 p.m., President Walsh read aloud the closed session agenda item and the Board entered into closed session.

REPORT FROM CLOSED SESSION

At 6:19 p.m., the Board reconvened to open session and President Walsh reported on the closed session item.

- A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
Agency Negotiator: General Manager
Employee Organization: Big Bear City Community Services District Employee Association

MOTION

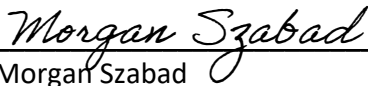
Upon motion by Director Green, seconded by Director Rowe, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board voted in favor to form an Ad Hoc Committee to discuss an early termination to the existing MOU with the Big Bear City CSD Employees Association and to discuss a negotiation of a successor MOU. President Walsh appointed himself and Director Green to the Ad-Hoc Negotiating Committee.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 6:22 p.m.



Morgan Szabad
Secretary of the Board