

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 2, 2021**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, August 2, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom's Executive Order N-29-20.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Joseph Kelly, Kathy Portie, and Ellen Clarke.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. No public comment by tele-conference attendees was offered.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Russo read aloud the items on the consent calendar and asked for any public comment

regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting July 19, 2021

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s Report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Social Media Policy

President Russo asked General Manager Mary Reeves to describe this agenda item. General Manager Mary Reeves explained that she had received a request from the Water Superintendent for the implementation of a social media presence for the District for the purpose of water conservation notifications. Ms. Reeves stated that the District having a social media presence would be used as a way to engage the East Valley community more, and would provide information much like the sign outside of the District office. Ms. Reeves explained that it is a quick way to put out information to District customers and direct customers to the District website for more elaborate information. Staff answered Board questions and public comment was heard.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board adopted the Social Media Policy as presented.

B. Recycling Partnership Grant Approval

President Russo asked Solid Waste Superintendent Jon Zamorano to describe this agenda item. Mr. Zamorano reported that the District was awarded a grant in the amount of \$242,000 from the Recycling Partnership to assist with the purchasing of 64 gallon recycle carts, recycling educational information and the potential building of a recycle building. Staff answered Board questions and no public comment was given.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board authorized President Russo to sign the Grant Agreement with the Recycling Partnership.

C. Surplus Generators – Declaration as Surplus Equipment and Authorization to Advertise for sale on GOVDeals auction site

President Russo asked Water Superintendent Jerry Griffith to describe this agenda item. Mr. Griffith explained that the District has replaced two generators, Ford, Model #LSG875 from the District office and Kohler, Model #55R78 from the Paradise Maintenance Yard, and the previous generators were no longer in use. Mr. Griffith stated that the funds received from the sale of the generators will be calculated and applied to the appropriate departments. Staff answered Board questions and public comment was heard.

MOTION

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board declared the generators as described above as surplus equipment, and authorized staff to advertise for sale on GOVDeals auction site.

D. Regular Meeting Days for the Big Bear City CSD Board of Directors

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves explained that it had been requested to explore the possibility of moving the regular Board meetings so as to not conflict with the meetings of other local agencies. Ms. Reeves presented the Board with meeting schedule of the other agencies, as well as a historical breakdown of the District's meeting schedules. The District has met on the first and third Mondays of the month for nearly 20 years. Ms. Reeves informed the Board that if they decided to change their meeting days it must be set by ordinance at two consecutive Board meetings prior to taking effect. Board discussion on pros and cons were heard. President Russo asked for public comment. Public comment was heard.

MOTION

Upon motion by Director Ziegler, seconded by Director Green, and failed by the following roll-call vote:

AYES:	GREEN, ZIEGLER
NOES:	OXANDABOURE, RUSSO, WALSH
ABSENT:	NONE
ABSTAINS:	NONE

The motion to change the regular Board meetings for the District to the second and fourth Mondays failed. General Manager Reeves stated that no further motion was needed to continue with our current meeting schedule.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

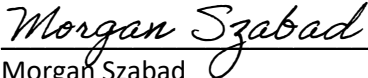
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 6:26 p.m.


Morgan Szabad
Secretary of the Board