

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 21, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, March 21, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Walsh called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Bynette Mote, Frank Forbes, Ed Stanik, Bob Ybarra, Ryan Goss and Kelly Craig.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Jeanette Prickett, Finance Officer; Gloria Zamorano, Customer Service Representative; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

General Manager Mary Reeves introduced Kelly Craig of the Big Bear Sheriff's Department and congratulated him on his recent promotion.

INFORMATION ITEMS

There were no information items.

INTRODUCTION OF ORDINANCES TO BE CONSIDERED FOR ADOPTION AT PUBLIC HEARINGS ON APRIL 18, 2022

A. Introduction of Proposed Ordinances 2022-01 and 2022-02

- Proposed Ordinance 2022-01 – An Ordinance of the Big Bear City Community Services District Increasing Water Connection Fees
- Proposed Ordinance 2022-02 – An Ordinance of the Big Bear City Community Services District Increasing Sewer Connection Fees

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may vote to waive the reading of the full ordinances. With a majority vote, the ordinances may be introduced by

reading only the titles of the ordinances. Proposed Ordinances 2022-01 and 2022-02 will be considered for adoption at public hearings on April 18, 2022. General Manager Mary Reeves gave a brief explanation of each Ordinance and answered Board questions. President Walsh asked for any public comment. No public comment was given.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved waiving the full reading of Proposed Ordinances 2022-01 and 2022-02. President Walsh introduced the proposed ordinances by reading their titles.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Russo, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting March 7, 2022 and Special Meeting March 15, 2022
- B. Cash/Checks Disbursements and Credit Card Purchases - February 2022 \$162,521.54
- C. Financial Report and Treasurer’s Report – Quarter ended 12/31/2021

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for February 2022 was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2022-03 – A Resolution of the Board of Directors of the Big Bear City Community Services District Electing to have Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges Collected on the Tax Roll for Fiscal Year 2022/23, Fixing the Time and Place of a Hearing on the Written Report on Such Charges, and Prescribing Notice of Such Hearing

General Manager Reeves reported that proposed Resolution 2022-03 provides for the collection of the Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, District Sewer User Charges, and Water Standby or Availability Charges on the property tax bill for Fiscal Year 2022/23. The adoption of this resolution sets the public hearing on the collection of these charges for May 16, 2022.

MOTION

Upon motion by Director Russo, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-03 as revised, the caption of which reads as follows:

RESOLUTION 2022-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT ELECTING TO HAVE REGIONAL SEWER USER CHARGES, SEWER STANDBY OR AVAILABILITY CHARGES, SOLID WASTE COLLECTION AND DISPOSAL CHARGES, SEWER USER CHARGES, AND WATER STANDBY OR AVAILABILITY CHARGES COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2022/23, FIXING THE TIME AND PLACE OF A HEARING ON THE WRITTEN REPORT ON SUCH CHARGES, AND PRESCRIBING NOTICE OF SUCH HEARING

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2020-01.

- B. Ballot Measure from the Local Agency Formation Commission (LAFCO) for the Special Districts Election of a Regular and Alternate LAFCO Member

General Manager Reeves announced that the District received a ballot measure from LAFCO for the Special Districts Election of a Regular and an Alternate LAFCO member. Ms. Reeves explained that there were two people running for the regular seat and four people running for the alternate seat.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES: GREEN, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board voted to support Steven Farrell for the Regular LAFCO member.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES: GREEN, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board voted to support David Raley for the Alternate LAFCO member.

C. Board Vacancy Appointment Process

General Manager Reeves stated that at the regular meeting on March 7, 2022, the Board of Directors voted to fill the vacancy left by Director Oxandaboure’s resignation by making an appointment. Ms. Reeves reviewed the process for an appointment. Ms. Reeves explained that a notice of vacancy was posted at the direction of the Board on March 8, 2022 at several locations in the east valley. Ms. Reeves requested direction from the Board for the appointment process, including the length of time for an opening candidate statement, the order in which the interviewees will speak, whether the vote will be unanimous or majority, and the questions that will be asked of each candidate. By consensus of the Board it was established that the interviews will be held at the regular meeting on April 4, 2022, each candidate will get a maximum of three minutes for their opening statement, the vote needs to be unanimous unless voted by the Board to change it to majority vote, and the order in which the candidates will be interviewed will be alphabetically backwards, Z to A according to the first letter of their last names.

NON-AGENDA PUBLIC TESTIMONY

Public comment from multiple members of the public was heard.

DIRECTORS’ CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:56 p.m.

Morgan Szabad

Morgan Szabad
Secretary of the Board