

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 18, 2021**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, January 18, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom's Executive Order N-29-20.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

John Green was absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Kathie Portie, Patrice Duncan, Bob Ybarra, Greg Ricketts, and Alan Lee.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. Public comment by tele-conference attendees was heard.

PRESENTATIONS

There were no presentations.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. No public comment was given.

MOTION

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	GREEN
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting January 4, 2021
- B. Cash/Checks Disbursements and Credit Card Purchases - December 2020 \$1,799,785.89

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s report was discussed, received, and filed. The Supervisors’ monthly reports for December 2020 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2021-01 – A Resolution of the Board of Directors of the Big Bear City Community Services District Authorizing the Execution and Delivery of and Approving a Financing Agreement with the California State Water Resources Control Board; and Authorizing Certain other Action in Connection Therewith

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves explained that the District had applied for a low interest loan in 2017 from the Drinking Water State Revolving Fund (DWSRF) to finance the construction of a replacement for Well 8. Ms. Reeves stated that Well 8 had been experiencing diminished water production. The project funding amount is \$2,500,000.00 with an interest rate of 1.4% per annum with the final payment due on January 1, 2044. President Russo asked for Board and public comment or questions. No public comment was offered, and staff answered Board questions.

MOTION

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	GREEN
ABSTAINS:	NONE

The Board adopted Resolution 2021-01 thereby approving the Construction Installment Sale Agreement for the Well 8 Replacement Project between the Big Bear City Community Services District and the California State Water Resources Control Board and authorized the General Manager to execute the agreement documents.

- B. District’s Strategic Plan Update for 2021

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves informed the Board that in the District’s five year strategic plan, it states that annually, prior to the end of February, updates must be made in order to always remain five years out. Staff has made updates to reflect the completion or progress of the existing strategic goals during the current fiscal year. Ms. Reeves stated that there were no substantial changes made during this update. President Russo asked for Board or public comments. No Board or public comments were made or heard.

MOTION

Upon motion by Director Ziegler, seconded by Director Walsh, and carried by the following roll-call vote:

AYES: OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: GREEN
ABSTAINS: NONE

The Board adopted the proposed District's Strategic Plan Update for 2021 as presented.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

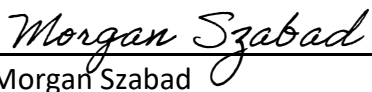
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:19 p.m.


Morgan Szabad
Secretary of the Board