

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
OCTOBER 3, 2022**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, October 3, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 and by teleconference at 29, Running Brook Dr, Cota De Caza, California 92679.

President Walsh called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT VIA ROLL-CALL**

John Green, Bob Rowe, Larry Walsh, and Al Ziegler were present. John Russo was present via teleconference.

**BOARD MEMBERS ABSENT**

No Board members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Paul Bauer, and Lyle Devore.

DISTRICT EMPLOYEES included: Jennifer Hall, Customer Service Representative; Kaylyn Johnson; Customer Service Representative; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Ryan Reeves, Water Services Worker; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

There were no information items.

**INTRODUCTION OF ORDINANCE TO BE CONSIDERED FOR ADOPTION AT A PUBLIC HEARING ON OCTOBER 17, 2022**

A. Introduction of Proposed Ordinance 2022-05

- Proposed Ordinance 2022-05 – An Ordinance of the Big Bear City Community Services District Adopting Regulations for the Disposal of Solid Waste including Trash, Recyclable and Organic Materials, and Repealing Ordinance 2019-04

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may vote to waive the reading of the full ordinance. With a majority vote, the ordinance may be introduced by reading only the title of the ordinance. Proposed Ordinance 2022-05 will be considered for adoption at a public hearing on October 17, 2022. General Manager Mary Reeves explained the proposed Ordinance and staff answered Board questions. Public comment was heard.

### **MOTION**

Upon motion by Director Green, seconded by Director Rowe, and carried by the following roll-call vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved waiving the full reading of Proposed Ordinance 2022-05. President Walsh introduced the proposed ordinance by reading its title.

### **CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

### **MOTION**

Upon motion by Director Green, seconded by Director Rowe, and carried by the following roll-call vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items:

- A. Minutes - Special Meeting September 19, 2022 and Regular Meeting September 19, 2022
- B. Financial Report, Treasurer's Report – Quarter ended 06/30/2022

### **REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

### **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

## **COMMITTEE & BOARD MEMBER REPORTS**

A. The following Committees met since the last Board Meeting:

- Solid Waste, September 26, 2022

General Manager Reeves reported that the Solid Waste committee met to review proposed Ordinance 2022-05 which was introduced earlier in the meeting. Ms. Reeves also noted that the committee discussed the educational campaign which has begun to inform District customers of the upcoming changes. President Walsh stated that the BBARWA Board had met during this time period as well and gave a report on the meeting agenda items.

## **STAFF REPORTS**

The General Manager's Report was discussed, received, and filed.

## **UNFINISHED BUSINESS**

There were no unfinished business items.

## **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

A. Accounting Software Request for Proposal Findings and Recommendation

Finance Officer Jeanette Prickett stated that the District's current accounting software, Microsoft Dynamics Great Plains, is no longer meeting the District's needs. Ms. Prickett noted that in addition to no longer meeting the District's needs, certain functions will no longer be available after 2024. Ms. Prickett explained the request for proposal process for new cloud-based fund accounting software packages. On September 13, 2022, the Finance Committee met to review the five proposals received. The Finance Committee and staff agreed that Black Mountain Software met the functionality the District was in need of. Ms. Prickett gave a brief explanation of the benefits of Black Mountain Software including lower on-going costs and a timely implementation process.

## **MOTION**

Upon motion by Director Green, seconded by Director Rowe, and carried by the following roll-call vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board authorized the Board President and the General Manager to sign the contract with Black Mountain Software.

**NON-AGENDA PUBLIC TESTIMONY**

No public comment was offered.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

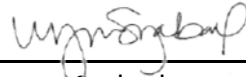
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 6:15 p.m.



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Morgan Szabad  
Secretary of the Board