

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 3, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, January 3, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference.

President Walsh called the meeting to order at 5:03 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Walsh confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra, Judi Bowers, and Frank Forbes.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Walsh read aloud the items on the consent calendar and asked for any public comment

regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Green, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting December 20, 2021
- B. Reaffirm Findings in Resolution 2021-18 Authorizing Virtual Board and Committee Meetings to Continue Pursuant to AB 361

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no committee & board member reports.

STAFF REPORTS

The General Manager's Report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. District's Strategic Plan Update for 2022

President Walsh asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves informed the Board that in the District's five year strategic plan, it states that annually, prior to the end of February, updates must be made in order to always remain five years out. Staff has

made updates as necessary to reflect the completion or progress of the existing strategic goals during the current fiscal year. Staff answered Board questions, and Ms. Reeves noted that President Walsh had met with her earlier in the day to some correct grammatical errors within the plan.

MOTION

Upon motion by Director Oxandaboure, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted the proposed District’s Strategic Plan Update for 2022 as presented.

B. Board Committee Assignments for 2022

President Walsh inquired as to whether any Board members wished to be placed on a different committee. No Board member expressed a want to change committee assignments. The current Board Committee Assignment policy establishes that Board committee assignments, made by the President of the Board, are assigned for a minimum of a one-year period and that during that time period, no committee member can be removed from a committee without a four-fifths vote of the Board of Directors. President Walsh presented the following Standing Board Committee Assignments for calendar year 2022:

- Administrative – Contracts, leases, real property, employee relations, and parks – Directors Oxandaboure and Walsh
- Finance – Budget, rates, and residual fire issues – Directors Walsh and Ziegler
- Sewer – Big Bear Area Regional Wastewater Agency and collection – Directors Green and Oxandaboure
- Solid Waste – Collection, hauling, and recycling – Directors Russo and Ziegler
- Water – Supply, distribution, and reclamation – Directors Green and Russo
- California Joint Powers Insurance Authority (CJPIA) District Representative – Director Walsh
- ACWA JPIA District Representative – Director Walsh
- Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) District Representative – Director Green

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. Public comment by teleconference attendees was heard.

DIRECTORS’ CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

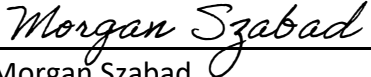
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:28 p.m.


Morgan Szabad
Secretary of the Board