

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
FY 2022/23 BUDGET PLANNING WORKSHOP  
SPECIAL MEETING MINUTES – MARCH 15, 2022**

**CALL TO ORDER**

The Board of Directors of the Big Bear City Community Services District held a special meeting on Tuesday, March 15, 2022 at 2:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to AB 361.

President Walsh called the meeting to order at 2:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

**BOARD MEMBERS PRESENT**

John Green, John Russo, Larry Walsh, and Al Ziegler were present.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC included: Bob Ybarra and Ed Stanik.

DISTRICT EMPLOYEES included: Ken Booth, Information Technologies Manager; Jerry Griffith, Water Superintendent; Brian Harris, Solid Waste Foreman; Gavin Heilman, Water Foreman; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PUBLIC COMMENT**

No public comments were offered.

**OPEN SESSION:**

- A. FY 2022/23 Budget Planning Workshop - Discussion and possible direction

General Manager Mary Reeves welcomed everyone to the Fiscal Year 2022/23 Budget workshop. Ms. Reeves explained that the Water, Sewer, Solid Waste, Administrative and Finance committees had met to review the preliminary budgets of the departments.

Finance Officer Jeanette Prickett presented highlights of the FY 2022/23 draft budgets for the Administrative, Water, Sewer and Solid Waste departments. Discussion from each department focused on their proposed capital improvement projects, vehicle replacements, and any larger variances in the proposed operations and maintenance budgets.

General Manager Reeves discussed the proposed rate increases needed for FY 2022/23 based on the District's 2020 Rate Study completed by Bartle Wells Associates. She explained the necessity of the rate increases to meet or get as close as possible to the District's Reserve Policy. The Board discussed the rate increases for the Water, Sewer, and Solid Waste departments. President Walsh

asked for Board and public comment. Staff answered Board questions. Public comment was heard.

The Board directed staff to prepare the FY 2022/23 Budget to reflect a 5.5% rate increase for Water services, a 4.8% rate increase for Sewer services, and a 3% rate increase for Solid Waste services for Fiscal Year 2022/23 based on the 2020 Rate Study completed by Bartle Wells Associates.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 3:25 p.m.

  
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Morgan Szabad, Secretary of the Board  
Big Bear City Community Services District