

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
AUGUST 20, 2018**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, August 20, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, Larry Walsh, and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

John Russo was absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: The Keller's.

DISTRICT EMPLOYEES included: Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**PRESENTATIONS**

A. District Employee Recognition

The following employee was recognized for their years of District Service:

- Andy Keller, 10 years

**INFORMATION ITEMS**

A. Possible Adjournment of September 3, 2018 Regular Board Meeting

President Oxandaboure explained that September 3, 2018 is Labor Day, a legal and District recognized holiday. District Ordinance 2015-01 states, "If the time appointed for a regular meeting falls upon a legal or District holiday, such meeting shall be held at the same hour on the next succeeding business day of the District unless adjourned." General Manager Reeves informed the Board that based on the Water Committee meeting on August 16, 2018; we will

need to have the regularly scheduled Board meeting on the succeeding business day of the District. By consensus of the Board, it was decided to move the September 3, 2018 meeting to the next succeeding business day of the District on Tuesday, September 4, 2018.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	RUSSO
ABSTAINS:	NONE

The Board approved the following consent item as presented:

- A. Minutes - Regular Meeting August 6, 2018
- B. Cash/Checks Disbursements                         July 2018 \$662,043.34  
     Credit Card Purchases                             July 2018 \$10,546.32
- C. Proposed Resolution Approving the Annual Statement of Investment Policy

The Board adopted Resolution 2018-10, the caption of which reads as follows:

RESOLUTION 2018-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG  
 BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING  
 THE ANNUAL STATEMENT OF INVESTMENT POLICY

See BBCCSD Resolution and Ordinance Book Number 33 for complete copy of Resolution 2018-10.

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

## **COMMITTEE & BOARD MEMBER REPORTS**

A. The following Committees met since the last Board Meeting:

- Water, August 16, 2018

Director Green summarized for the Board the Wahkeena Tract water system, water connections, and water rights discussion that took place at the Water Committee meeting. He informed the Board that at the September 4, 2018 Board meeting there will be a closed session to discuss real property negotiations regarding this item.

## **FIRE DEPARTMENT BUSINESS**

There was no Fire Department business.

## **STAFF REPORTS**

The General Manager's Report and Supervisors' Monthly Reports for July 2018 were discussed, received, and filed.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

A. Fiscal Year 2017/18 Big Bear City CSD Property Tax Allocation

Finance Officer Shari Strain reported that this was standard procedure at the end of each fiscal year. Ms. Strain prepared a check for the remaining property tax, above the budgeted amount, to give to the Big Bear Fire Authority representative Kristin Mandolini pending Board approval.

## **MOTION**

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	RUSSO
ABSTAINS:	NONE

The Board directed staff to transfer, via check, the remaining property tax to the Big Bear Fire Authority.

**NON-AGENDA PUBLIC TESTIMONY**

No public comments were offered or heard.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

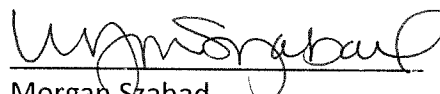
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:15 p.m.

  
Morgan Szabad  
Secretary of the Board