

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JULY 16, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, July 16, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. The Directors paused for a moment of silence and Director Ziegler led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: None.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Ryan Reeves, Water Services Worker; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

- A. Presentation of Water Department vehicle Unit #116B

Water Superintendent Jerry Griffith presented the Water department's recently purchased Unit 116B, a 2018 RAM 5500 4X4 Diesel Utility truck and invited the Board members and meeting attendees to view the new truck displayed in the parking lot of the District office.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the following consent item as presented:

- A. Minutes - Regular Meeting July 2, 2018

- B. Cash/Checks Disbursements June 2018 \$658,328.40
Credit Card Purchases June 2018 \$5,032.06

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for June 2018 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Surplus Vehicle – Declaration as Surplus Equipment and Authorization to Advertise and Sell to the Highest Bidder

Water Superintendent Jerry Griffith reported that Unit 116A, a 2000 Ford F-550 Utility 4WD VIN #1FDAF57FOYED82275, will no longer be in use by the District due to the arrival of the new utility truck that was presented at the beginning of the meeting and requests that the Board approve to declare Vehicle 116A as surplus equipment and authorize staff to advertise and sell to the highest bidder.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board declared Vehicle 116A, as described above, as surplus equipment and authorized staff to advertise and sell to the highest bidder.

- B. Proposed Resolution 2018-09 – A Resolution of the Big Bear City Community Services District adopting a written report regarding Delinquent Trash Collection Charges and Delinquent Water Service Charges and directing that such charges be collected on the tax roll

The noticed public hearing on Proposed Resolution 2018-09 was opened at 5:15 p.m.

President Oxandaboure asked for Board and public comment. No comments were offered.

The public hearing on Proposed Resolution 2018-09 was closed at 5:16 p.m.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board adopted Resolution 2018-09, the caption of which reads as follows:

RESOLUTION 2018-09

**RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
ADOPTING A WRITTEN REPORT REGARDING DELINQUENT TRASH COLLECTION CHARGES
AND DELINQUENT WATER SERVICE CHARGES AND DIRECTING
THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL**

See BBCCSD Resolution and Ordinance Book Number 33 for complete copy of Resolution 2018-09.

NON-AGENDA PUBLIC TESTIMONY

No public comments were offered or heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

President Oxandaboure announced the following closed session item and read it into the record:

- A. PUBLIC EMPLOYEE 12 MONTH PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

At 5:17 p.m., the Board entered into closed session.

REPORT FROM CLOSED SESSION

At 5:40 p.m., the Board reconvened to open session and President Oxandaboure reported on the closed session item.

- A. PUBLIC EMPLOYEE 12 MONTH PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
Title: General Manager

President Oxandaboure reported that no reportable action had taken place.

- B. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

President Oxandaboure reported that the Board voted to approve a Merit Increase for the General Manager.

MOTION

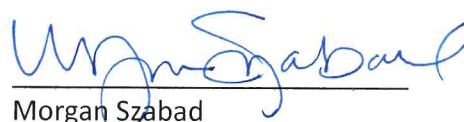
Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

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| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board approved a Merit Increase for the General Manager of 2.25% effective July 16, 2018.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:40 p.m.



Morgan Szabad
Secretary of the Board